

TOWN OF CARLISLE HISTORICAL COMMISSION

Meeting Minutes

Remote Meeting Pursuant to the Governor's Executive Order Concerning Opening Wednesday, April 29, 2020 7:00 pm

Members Present: Kathy Keller (co-chair) Annette Lee (co-chair), Eric Adams, Geoff Freeman, Ed Rolfe
Alternates Present: Chip Dewing, Jack O'Connor
Others Present: Bob Adams, Shelly Dweck, Ted Van Valey, Wanda Avril, Carlisle Mosquito, Maureen Adema, Admin. Asst.

7:00 pm Co-Chair Kathy Keller called the meeting to order.

Ms. Keller read the ZOOM meeting procedures and protocols.

Ms. Keller reviewed the agenda.

11 East Street Discussion Proposed Addition/Garage

Bob Adams, Architect, for Shelly Dweck and Ted Van Valey property owners.

The Commission members received an electronic copy of the plans for the proposed new addition/garage at 11 East Street to review prior to the meeting.

The initial discussion for 11 East Street was scheduled on March 18, 2020. The March meeting was canceled due to the COVID 19.

The electronic files submitted for the discussion consisted of proposed first floor plans, second floor plans, roof plan, south elevation, north elevation, west elevation, east elevation and new attached barn.

The proposed work is to demolish the existing one-story garage and mudroom entry and construct a new garage and shop with a master bedroom and exercise room above with a two-story connector. The new construction is proposed to be 2500sqft.

The paint color will be changed from off white to a light beige on the main structures with Lenox green doors.

The plan is to install copper gutters to the addition and the main house.

Two garage bays with have round doors for the everyday cars. A third garage bay for storage for an old car.

A cupola will be installed on top of the new construction. It will have simple detail, similar to the previous house in 1906.

Mr. Bob Adams told the members the previously approved landscape design from Sallie Hill Design, Landscape Architect, Lexington, MA will be utilized at the property.

Commission questions, comments, concerns

- Have you been to other boards and commissions for permits? *Mr. Van Valey stated he had and received approvals.*
- The use of the screens during the presentation would have been helpful. It was difficult to follow the presentation being a remote meeting.

- A site plan showing the existing and proposed is required in order to understand what is to be removed and what is to be constructed.
- The location of mechanical units such as AC need to be identified.
- The footprint of the property needs defining documents in order to evaluate the proposal.
- Providing spec sheets for the materials, doors, and windows are needed to support appropriateness in the district.
- There appears to be too much pavement, maybe make a grass area in front of the 3rd garage bay.
- Not sure if the choice of copper gutters works – just an opinion.
- Is the grade correct? *Mr. Bob Adams stated Yes.*

Mr. Bob Adams confirmed that he will submit an application for a Certificate of Appropriateness on Monday in order to be scheduled on June 17, 2020 for a public hearing. He will include the documents requested this evening and address the concerns and questions of the Commission. The documents will include a site plan showing existing and proposed, plan showing adjusted driveway, *not* including a full apron to the storage garage bay, site plans indicating location of AC units in the rear of the building, landscape imagery, and specs sheets for light fixtures, windows and new doors.

The Commission also requested color samples for paint selections be provided.

Minutes

Kathy Keller made a motion to approve the minutes of January 15, 2020 as amended. Eric Adams seconded the motion. Roll call vote. Lee-Yes, Adams-Yes, Freeman-Yes, Rolfe-Yes Keller-Yes. Motion carried 5 to 0.

Kathy Keller made a motion to approve the minutes of February 12, 2020 as amended. Ed Rolfe seconded the motion. Roll call vote. Lee-Yes, Adams-Yes, Freeman-Yes, Rolfe-Yes Keller-Yes. Motion carried 5 to 0.

Commission Member Updates and Input

Co-Chair Kathy Keller asked the members if they would be available for a Long-Term Historical Commission Initiatives and Planning meeting on May 6, 2020. All the members committed to the meeting.

Kathy Keller informed the members that a letter was sent to the Massachusetts Preservation Organization seeking information to preserve the Green Cemetery and the structures of the Hearse House, Summer House (gazebo) and the Wilson Memorial Chapel.

Kathy Keller informed the members that she and Co-Chair Annette Lee are following up on window replacement work proposed for the Red Brick School House.

Admin. Updates

Town Hall will remain closed to the public until June 1, 2020. Employees are working remotely and are in Town Hall as needed to perform job responsibilities.

Next meeting dates are May 6, 2020 and May 20, 2020

Adjournment

Geoff Freeman made a motion to adjourn the meeting at 8:46pm. Eric Adams seconded. Roll call vote. Lee-Yes, Adams-Yes, Freeman-Yes, Rolfe-Yes Keller-Yes. Motion carried 5 to 0.